



**Risk Assessment/Action Plan for the Full Re-opening of Schools from March 2021**  
**02/03/21 (regular reviews/ongoing)**

This risk assessment/action plan has been developed in line with the DfE guidance, scientific guidance and Local Authority advice.

**Contents**

**Reference has been made to the schools coronavirus (COVID-19) operational guidance from Department for Education**

Issued February 2021

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**Risk Assessment/Action Plan**

<b>Identified risk, Hazards and Actions linked to the DfE guidance</b>	<b>Key Actions</b>	<b>Who?</b>
<p>The following steps have been used within this risk assessment in line with Shropshire Council guidance to identify the following:</p> <ul style="list-style-type: none"> <li>• Who might be harmed and how</li> <li>• What you're already doing to control the risks</li> <li>• What further action you need to take to control the risks</li> <li>• Who needs to carry out the action</li> <li>• When the action is needed by</li> </ul>		

<b>The School site</b>		
<p>H&amp;S check of building</p>	<p>No further actions are needed. The school has continued to remain open throughout the previous two lockdowns for children of critical workers and vulnerable children. The necessary and regular health and safety checks have continued.</p> <p>Continue to follow the latest Government, Health and Safety and LA guidance.</p> <p>The fire risk assessment will continue to be reviewed.</p> <p>The water flow and legionella checks have been recently made throughout the building and regular flushing has continued. All sinks and toilets within the school have been regularly used.</p>	<p>SW and Shires Cleaning Team</p>
<p>Cleaning and hygiene</p> <p>Cleaning and hygiene</p>	<p>Daily cleaning - All frequently touched surfaces, equipment, door handles and toilets used during the day will be cleaned thoroughly each day. All chairs and tables will be carefully disinfected daily. Antibacterial spray and wipes have been made available for each group/class.</p> <p>Doors to remain open where possible/appropriate to reduce contact and to aid ventilation. Mid-day clean of touch points where appropriate e.g. door handles.</p> <p>Hand Sanitiser will continue to be made available in the school entrance areas and in all class bases. This will be used in addition to regular hand washing for when appropriate after break times/lunchtimes and at the end of the day.</p> <p>Children will wash their hands at the basins within their identified toilet areas</p> <ul style="list-style-type: none"> <li>- Nursery –Nursery toilet</li> </ul>	<p>Shires Cleaning Team.</p> <p>SW, Adults within the identified classes. PPE – gloves, aprons and masks are readily available.</p> <p>Lunchtime supervisors will help with cleaning and the supervision of hand washing in their identified bubbles.</p>

	<ul style="list-style-type: none"> <li>- Reception-Class 1 toilets</li> <li>- Year 1 and Year 2-Class 2 demountable</li> <li>- Year 3 and Year 4 -main toilets</li> <li>- Year 5 and 6 -main toilets (and in the library sink if needed)</li> </ul> <p>Each classroom has a lidded bin and supplies of tissues, hand sanitiser, wipes, spray and gloves.</p>	
<p>Movement around the school</p>	<p>Main corridor from entrance area is too narrow to operate the suggested 'one-way system.' Double doors will remain open all day to ensure increased visibility in corridors. Red and white floor tape has been used to mark out areas for social distancing in the corridor and library area. A one way system is also in place for break times.</p> <p>The separate entrances/exits will reduce corridor traffic. Group times will be staggered for: (DISCUSS TOGETHER)</p> <ul style="list-style-type: none"> <li>- Arrival to school</li> <li>- Break time</li> <li>- Lunchtime</li> <li>- Home time</li> </ul> <p>Only 3 adults will be able to use the staff room at any one time (plus 1 adult in separate photocopying room). Contact between other adults from different classes will be minimised as much as possible to limit contact with others around the school and in the main building and staffroom. Further guidance from the LA has been sought regarding staffroom arrangements.</p> <p>The option of masks will continue to be available for staff to use on arrival/collection times, within communal areas, for any close 1:1 support work, or at any other time where this is seen to be appropriate.</p> <p>Children are to remain within their classes and avoid contact with other groups. Outlined below is the provision for the first half-term.</p> <p>The full return arrangements for March 2021 will be subject to regular reviews.</p>	<p>SW, Teachers and Teaching Assistants</p>

	<ul style="list-style-type: none"> <li>- Nursery (13 children on register in March) with Miss J Reacord and Miss L Binnersley, Mrs R Lloyd. Mrs M Pugh for two lunchtimes.</li> <li>- Class 1 (14 Reception children) with Mrs Smith with some support when required from Mrs Sims (including lunchtimes) and Mrs Wood.</li> <li>- Class 2 (8 Year 1 and 13 Year 2 children) with Mrs Collins/Mrs Woolley, Mrs Price and Mrs Cresswell (including lunchtimes)</li> <li>- Class 3 (10 Year 3 and 13 Year 4 children) with Mrs Brennan and Mrs Nelson, and Mrs Allen 1:1. Mrs Law will support lunchtimes.</li> <li>- Class 4 (17 Year 5 and 14 Year 6 children) Mrs Carroll and Mrs Broome, Mrs Wood 1:1 and Mrs Allen 1:1. Mrs Marais on Fridays and Mrs Wood will support lunchtimes (with Mrs Allen)</li> </ul>	
<p>Site examination - Classroom bases</p>	<p>There are 5 classroom bases in the whole school, all will re-open full-time from 8th March 2021.</p> <p>Extended schools –The Sunrise and Sunset provision will be arranged in the school hall using a separate arrival/collection point.</p> <p>The classrooms can accommodate the physical space required for the numbers in each class (without social distancing children). Classroom layouts have been redesigned to accommodate front facing tables.</p> <p>The maximum number of children the school would be able to be accommodated at any given time would be 140 children as is within the school’s current working capacity (including nursery children.)</p> <p>Children will return to the same classes as before the January lockdown. They will be with their familiar teachers, teaching assistants, support staff, peers based within their same learning environments. These arrangements will allow school to effectively settle children back into school routines and structures and to support mental health, well-being</p>	<p>SW, all teachers and support staff</p>

	<p>and appropriate social interaction. Assessment of children's attainment and the progress following the remote learning opportunities will then be able to follow.</p> <p>Catch up programmes will be appropriately delivered following the identification of learning gaps and next steps skills and knowledge within the class. The mental health and well-being of all children will continue to be the highest priority to begin and will continue to remain an important area of focus as always within the school.</p> <p>Resources that are not easily washable or wipe-able will continue to be stored away until further notice.</p> <p>Handwashing posters will also be displayed around the whole school. Subjects including Science and PSHE will also place emphasis on the importance of hygiene and safety.</p>	
<b>Staffing</b>		
Staff availability - 'Clinically extremely vulnerable' & 'Clinically vulnerable' members of staff.	Following a staff audit and the latest DfE guidance, all staff will be able to return to work in school from in 2021.	SW
Staff ratios & roles	<p>Identified staff will work with each cohort. Movement between classes will be minimised when possible.</p> <p>Headteacher to be available/contactable at all times.</p> <p>There will be a qualified Paediatric First Aider on site in line with the EYFS requirements (Reception).</p> <p>The majority of school staff are First Aid trained. Each class will have at least one First Aider available at all times. First Aiders have been made aware of the protocols with regards to COVID-19.</p> <p>The usual green accident slip recording system will be used to inform</p>	<p>Teachers and Teaching Assistants</p> <p>SW</p> <p>Teaching Assistants</p> <p>HS, AC, LC, SP, SC, SB, JR, LN, TW, NA, SW, SM, JB, SS, BA, TP</p> <p>All staff</p>

	<p>parents of any accidents/injuries.</p> <p>There will be at least one Designated Safeguarding Lead/Deputy Lead available within the school at all times. Three members of staff have recently undertaken the DSL refresher training.</p> <p>Staffing arrangements and timetables will be kept as consistent as possible.</p>	<p>SW, SB, HS</p> <p>SW in partnership with teachers and TAs</p>
<p><b>Determining safe group size</b></p>		
<p><u>Obstacles</u></p> <ul style="list-style-type: none"> <li>- Limited additional spaces</li> <li>- Narrow corridor (125cm wide)</li> <li>- No 'one way' system possible all the time to access main toilets</li> <li>- Limited access to toilets through regular break times/lunch/hand washing opportunities</li> <li>- Unable to prevent cohorts mixing</li> </ul>	<p>Young children cannot be expected to socially distance 2m apart.</p> <p>The school is implementing the DfE's 'hierarchy of measures' to implement protective measures. The systems of control measures are outlined below:</p> <p><u>Avoiding contact with anyone with symptoms</u></p> <ul style="list-style-type: none"> <li>- Guidance has been provided to parents and regular updates have also been shared.</li> <li>- School office hatch will remain closed.</li> <li>- No visitors in school unless with prior appointment (emergency work/urgent repairs/health and safety inspections.)</li> <li>- Only one parent/caller in the entrance area at a time.</li> <li>- Appropriate signage around site, including 'No mask, No entry.'</li> <li>- Face coverings to be worn by visitors in Reception.</li> </ul> <p><u>Frequent handwashing and good respiratory practices</u></p> <ul style="list-style-type: none"> <li>- Children to wash hands with clean hot water on arrival, before/after play, before lunch, before home time.</li> <li>- Hand sanitiser can be used before children use the toilets.</li> <li>- Children to be taught about the need for good respiratory practice and of social distancing.</li> <li>- Use of paper towels whenever possible, although guidance also includes the use of hand dryers.</li> </ul>	<p>SW, Teachers and Teaching Assistants and Lunchtime staff</p> <p>Parents Visitors</p> <p>SW, Teachers and Teaching Assistants and Lunchtime staff</p>

	<p><u>Regular Cleaning of Setting</u></p> <ul style="list-style-type: none"> <li>- The school and nursery setting will be subject to daily cleans.</li> <li>- Contact/touch points to be cleaned when appropriate.</li> <li>- Pupils' chairs and tables will be disinfected daily.</li> </ul> <p><u>Minimising contact and mixing</u></p> <ul style="list-style-type: none"> <li>- Children and adults will stay with their classes throughout the day.</li> <li>- There will be staggered arrivals, playtimes, lunchtimes and collection times.</li> <li>- The number of adults working across classes will be minimised as much as possible. Social distancing measures will be followed where possible.</li> </ul> <p>Based on an assessment of risk and available space, classes can currently accommodate no more than 30 key stage 1 children and 30+ in key stage 2 in each class.</p> <p>Children will be organised into their identified classes and kept separate/socially distanced from others.</p> <p>Break times, lunchtimes, arrival and depart times will all be staggered to avoid contact across the classes.</p> <p>The only exception will be for children attending Sunrise and Sunset provision. During these times, children will be socially distanced/sit with their siblings/class peers. We expect a regular group of children to attend this provision.</p> <p>Children have clearly identified zoned areas outside for breaks and lunchtime play.</p>	<p>Shires cleaning Lunchtime staff</p> <p>SW, Teachers and Teaching Assistants and Lunchtime staff</p>
<b>Creating and staffing your classes</b>		
Restricted site and access to additional teaching spaces	The national guidance from March 2021 states that it will be a requirement for all children to return to school.	SW, Teachers, Teaching Assistants

<p>Ratio of 2 adults for each class.</p>	<p>(During lockdown there were 35% + pupils attending school.)</p> <p>Classes will continue to be arranged within the maximum numbers using the available space.</p> <p>In the event of a person displaying Covid-19 symptoms, a COVID test must be completed straight away in line with DfE and Public Health advice.</p> <p>Registers will be completed twice daily. Further reporting may be required to the Education Welfare Officer, Shropshire Council or DfE.</p>	<p>All Teachers/Support staff may assist and JB to report figures.</p>
<p><b>Practical steps to reduce risk</b></p>		
<p>The school will put in place protective measures to reduce risk.</p>	<p>Adjusting the school day</p> <p><u>Drop-off</u></p> <p>5 minute windows will be in place to enable staggered class arrival times. Year 5/6 8.45am – 8.50am, Year 3/4 8.50-8.55am, Year 1/2 8.55-9.00am, Reception 9.00-9.05am and Nursery 9.05am-9.10am.</p> <ul style="list-style-type: none"> <li>• Parents will observe the one-way system around the school site/pathway. This is marked out in red along the path from the school gate, forwards the school, by the hall and Class 2 demountable, along the large shed/bike racks, down the ramp in front of the bins following the blue barrier area along the sectioned side of the car park to exit the school site. (See the one-way site plan for a visual summary.)</li> <li>• 2 metre markings have been spray painted along the paths to enable parents and children in other classes to observe social distancing measures.</li> <li>• Parents must drop their child off at the arranged allocated outdoor gates/arrival points. Year 6, Year 5, Year 4, Year 3 and Reception children will use the main entrance independently if possible within the 5 minute agreed time slot. The bus layby will only be used for school transport and not as a drop off bay.</li> </ul>	<p>Parents and children</p> <p>Parents and children</p> <p>Parents and children</p> <p>Parents and children</p>

	<ul style="list-style-type: none"> <li>• Only one parent to bring/collect their child wherever possible.</li> <li>• The main playground gate and school site will remain closed.</li> <li>• Parents are to walk along the marked out school path safely and at distance from others using the one-way system. Face coverings are to be worn by parents on arrival as soon as they leave their vehicles and enter the pavement/outside school vicinity. On safe arrival, parents should exit the path via the marked area along the car park.</li> <li>• There should be no congregating on the paths or in any areas around the school.</li> </ul> <p><u>Transport</u> One child continues to use the arranged school transport twice daily.</p> <p><u>Visiting the school office</u></p> <ul style="list-style-type: none"> <li>• Face coverings are to be worn by adhering to the appropriate signage in place.</li> <li>• The school office glass panel will remain closed.</li> <li>• Any important/urgent school deliveries will be made to the entrance area via prior arrangement wherever possible.</li> <li>• Only contractors carrying out urgent work/repairs/health and safety inspections will be able to visit the school site. They must make prior arrangement out of the school day hours and complete a COVID-19 questionnaire in advance/on immediate arrival.</li> </ul> <p><u>Visiting the School Office continued</u></p> <ul style="list-style-type: none"> <li>• Visitors to the school will be strictly limited which will be by appointment only and when absolutely necessary. Meetings will continue to be limited, through remote communication, or for short periods at distance outside on arrival/collection times.</li> <li>• Where visitors are in the foyer, only one person can be present due to the limited space.</li> <li>• The school will continue to suspend the use of visitor badges. Signing in arrangements will be recorded by the school not through the usual shared logs.</li> </ul>	<p>Parents</p> <p>Parents</p> <p>Parents and children</p> <p>Teachers and Teaching Assistants</p> <p>Parents</p> <p>Parents Visitors</p> <p>Parents Visitors</p>
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	<p><u>Signage</u> Signs will guide parents to the drop-off and pick-up points. They will also remind parents and children to socially distance to 2 metres.</p> <p><u>Break times and Playtimes</u> The staff within the class will supervise their classes' break times.</p> <p>Playtimes will be staggered. Each group will have playtime with their own group during agreed times between 10.15 - 11.00am.</p> <p>Any snacks need to be brought in a disposable/wipe-able bag/container. Fruit and healthy snacks are encouraged to reduce litter and packaging. Water bottles will be needed as the water fountains will remain out of use until further guidance is received.</p> <p><u>Lunchtimes</u></p> <ul style="list-style-type: none"> <li>• Lunch will be ready for collection at an agreed time for each class.</li> <li>• The school meals will continue to be freshly made on the school site.</li> <li>• A lunch choice will be provided each day through the UIFSM and paid meal schemes at a cost of £2.40 per day.</li> <li>• There will be a lunch time supervisor assigned to each class.</li> <li>• Trays will be used and sterilised straight after use.</li> <li>• Lunches will be eaten mainly in the classrooms, or outside if the weather makes this possible.</li> <li>• Separate areas of the playground and field will be arranged providing identified zones for each class.</li> <li>• No playtime toys to be shared outside across the classes</li> <li>• A small selection of playtime equipment may be made available when appropriate for sole use for each class.</li> <li>• Any other equipment will be used on a rota basis, or need to be cleaned between use.</li> </ul>	<p>Parents Visitors</p> <p>Teachers, Teaching Assistants</p> <p>Children and parents</p> <p>The teacher or teaching assistant from the identified group.</p> <p>Lunchtime staff BA and PP to prepare lunches</p> <p>Lunchtime staff</p>
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	<p><u>End of Day</u></p> <ul style="list-style-type: none"> <li>• There will be agreed staggered collection times/points for each class with 5 minute allocation times between 2.45pm-3.10pm.</li> <li>• Keep within the 5 minute allocated window.</li> <li>• Parents to maintain social distancing and collect their child within the agreed time window.</li> <li>• Parents to leave the school site safely using the one way system as soon as your child joins you and not congregate on the path, or outside of school.</li> </ul> <p><u>Childcare</u></p> <p>Sunrise and Sunset provision will continue to be provided in the school hall via advanced bookings and payment. Children will sit with children in their bubble/siblings/or separate to others through social distancing.</p> <p><u>Social distancing for adults</u></p> <p>Staff will minimise the contact they have with other adults as much as possible. Where this is necessary, staff will socially distance. Where staff need to work across bubbles due to their various roles in school, social distance will also be followed as much as possible.</p> <p>Lunchtime staff will provide support for each class to provide breaks and supervision for teachers and teaching assistants. This will include assistance of hand washing, play and any necessary cleaning.</p> <p><u>Control of toys and soft furnishings</u></p> <p>Resources will remain limited so that they can be cleaned at the end of each day. Soft furnishings will be removed from the classrooms, or strictly limited until further notice.</p> <p><u>School events (assemblies, etc.)</u></p> <p>There will not be any whole school, wider group, or large gatherings until the national guidance changes.</p> <p>No Open the Book assemblies or clergy assemblies until further notice (some may be made available remotely from the Deanery).</p> <p>Collective Worship will remain in the classes.</p> <p>No visits to the church or village hall until further notice.</p>	<p>Teachers, Teaching Assistants and Lunchtime supervisors</p> <p>Parents and children</p> <p>SS, TW and NA</p> <p>Teachers and Teaching Assistants</p> <p>Lunchtime staff AC, SS, TL, TW, (NA)</p> <p>Teachers and Teaching Assistants</p> <p>All staff</p>
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	<p>Trips and events involving groups and gatherings will not be able to take place either until further notice.</p> <p><u>Uniform</u>  School Uniform needs to be worn (summer or winter to offer flexibility) and trainers until further notice. It is encouraged that children wear clothing which is regularly cleaned.  Staff are able to wear comfortable clothing which can be easily cleaned/washed and which can also be suitable for outdoor activities. Pupils will need a P.E. kit in school. This can be left in a drawstring labelled bag for the week.</p> <p><u>Taking books home</u>  The latest DfE guidance advises that there should continue be a limited exchange of resources between home and school. This will be followed unless instructions are given by your child's class teacher.  A 'Reading Diary' will be sent home to provide communication with school and home. For any other queries which cannot be communicated through the book, please contact the school office either electronically via the admin email address or by phone. If it is necessary to speak to your child's class teacher, contact and arrangement for this will be made at the end of the school day.</p> <p><u>Use of shared equipment</u>  Laptops will be labelled for individual class use and cleaned regularly in between use.  Children will use their own individual plastic tray to store pencils, pens, whiteboard and other essential learning equipment.  Children will not be able to bring any other items to school apart from coats, water bottles, snack, school lunch (if required).</p> <p><u>Reducing risks for staff</u>  Staff can undertake 1:1 reading with the children they are working with.</p> <p>If staffing capacity reduces, it may be necessary to temporarily re-deploy staff within the school, or to use a supply teacher if all other options have been explored.</p>	<p>Teachers  Wrockwardine Deanery</p> <p>Children and Parents</p> <p>Teachers and Teaching Assistants</p> <p>Teachers and Teaching Assistants</p> <p>Parents, children</p>
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	<p>As an additional preventative measure, staff are accessing lateral flow tests on a twice weekly basis.  In the event of a positive test results, the school will contact the DfE and Local Authority for advice. It is expected that the whole school may need to close as a preventative measure due to factors including, cross adult bubble working where necessary and shared use of toilets and facilities within the school building.  A deep clean of all areas within the school would also be required following any positive COVID cases.</p> <p>The above measures help to reduce the level of risk from medium to low.</p> <p>If staffing capacity reduces whilst the school remains open, through other illness, then it may be necessary to deploy staff within the school, or to use a supply teacher if all other options have been explored.</p> <p><u>Meetings</u>  All meetings, including those with governors will be held online until further notice, or in person at distance with a parent if necessary.  Staff meetings will take place remotely or through social distancing in small groups when necessary.  The school council will not meet until guidance changes.</p> <p><u>Music Lessons</u>  Music lessons will be postponed until a further review. Additional arrangements and guidance needs to be considered regarding previous whole class music tuition.</p>	<p>Teachers, Teaching Assistants and support staff</p> <p>Teachers, teaching assistants and support staff</p> <p>Governors</p> <p>Teachers</p> <p>Shropshire Music Service</p>
<p><b>The use of Personal Protective Equipment (PPE) and the management of sickness.</b></p>		
<p>Staff may have to attend to children who are need first aid and who are exhibiting signs of illness or Covid-19 symptoms.</p>	<p>A box of PPE (visors, goggles, aprons and gloves) and disposable masks is available for school use. Guidance for the use of PPE has been updated and this will only need required if a child shows exhibiting symptoms of COVID-19 and other illness (or for cleaning purposes).</p>	<p>Teachers and Teaching Assistants, Lunchtime staff, SW</p>

	<p>The GP room has been identified as a space which can be used in the event of a sick bay being required. This space will be used to isolate children who await collection. Where children are experiencing non-Covid-19 symptoms, they will wait in the GP room for collection.</p> <p>Where children are exhibiting Covid-19 symptoms, guidance from Public Health England will be followed (see Appendix 1). The parent of the child will be contacted to request immediate collection of a child and a test and self-isolation will be necessary until the results are received.</p>	
<b>External support for SEND and Behaviour</b>		
Lack of support for SEND pupils	The school supports children who are currently in receipt of an ECHP. Children with identified SEND will continue to be supported by their Special Support Assistant as long as these adults remain well and can be present in school.	TW, NA, AC, BL
<b>Communicating with staff</b>		
Need to ensure that staff understand procedures	<p>Staff have been consulted with regarding re-opening arrangements to ensure everyone has had their views heard as part of the risk assessment process. Staff have also experienced the previous models used for full re-opening.</p> <p>The most recent national updates and DfE guidance are shared in the staffroom (collated in a blue folder).</p> <p>Important and relevant information is also shared with parents via the school noticeboard.</p>	SW, Teachers, Teaching Assistants, Lunchtime supervisors and cleaners.

<b>Communicating with parents</b>		
<p>Need to ensure that all parents understand procedures</p>	<p>A letter explaining full re-opening details will be provided to all families before the March re-opening date. Any further updated/relevant information will be shared via the school website. Texts messages are also sent providing updates.</p> <p>A copy of the risk assessment and FAQs regarding full re-opening arrangements has been shared with all parents via the school's website.</p>	<p>SW, HD and governors</p> <p>Teachers, SW and JB</p> <p>(Staff consultation/views previously sought and will remain ongoing.)</p>
<b>Managing pupil and staff wellbeing and mental health</b>		
<p>Wellbeing and Mental Health effects from Covid-19</p>	<p>The school has always placed a high priority on well-being and mental health.</p> <p>A revised PSHE scheme has provided a wide range of activities across all classes. Children have the opportunity to discuss, listen and share their feelings and concerns with trusted adults and their peers.</p> <p>Expressive arts activities will continue to also support well-being and mental health.</p> <p>Activities linked to Mental Health Week and other useful updated resources has been shared with parents and children via the school's website and within the classes.</p> <p>Use of Early Help processes to provide any additional support for anyone effected by bereavement will be actioned if required.</p> <p>Staff have been signposted to the Shropshire EP team contact details for individual health and well-being support.</p> <p>School staff take a twice weekly lateral flow test as a further preventative measure.</p>	<p>Teachers and Teaching Assistants</p> <p>SW and HD</p> <p>Teachers</p> <p>SW for School staff</p> <p>School staff</p> <p>Teachers</p> <p>Parents</p>

	Remote learning via class emails and phone conversations took place during the January lockdown. Fortnightly learning packs have also provided face to face contact and the opportunity for parents to express any concerns and queries.	Teachers Parents
<b>Review of Risk Assessment</b>		
Need to reflect changing national and local guidance and Covid-19 alert state.  Further guidance has been included linked to the over 60s.  Vaccination guidance	This risk assessment will be regularly reviewed to reflect any necessary changes/further national/regional advice.  At all times, the health and safety of children, staff and parents will remain paramount.  Vaccines have been/will continue to be accessed by members of staff who are eligible/where the option is made available..	SW, Governors, Teachers, Teaching Assistants, all school staff.

#### **Appendix 1 - Management of Covid-19 symptoms (advice from Public Health England)**

##### **What happens if there is a confirmed case of coronavirus in a setting?**

- When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 10 days. Access to a test must be completed as soon as possible if they display symptoms of coronavirus. The child should not return to school until the test is confirmed as negative and they are feeling fully well again.
- When the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.
- Where the child, young person or staff member tests positive, it is strongly advised that the rest of their class receive a test. Schools should receive the support needed from Public Health for the exact situation if this was to occur.

- As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take.
- Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary. In the event of any possible outbreak, advice and guidance will be taken immediately.

## **FAQs for Parents**

### **DfE guidance Schools coronavirus (COVID-19) operational guidance February 2021**

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/964351/Schools\\_coronavirus\\_operational\\_guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf)

### **Does my child have to attend school?**

Yes. The government have stated that school attendance will be mandatory for all pupils from 8<sup>th</sup> March 2021. It is therefore a requirement that all children attend school and for parents to send their child to school.

### **Will my child be taught with their existing class?**

Yes

### **At what time will my child be expected to arrive at school and at what time will they need to be collected?**

Children should arrive within their 5 minute window of identified drop off times (between 8.45, 8.50am, 8.55am, 9.00am and 9.05am) and collection times (2.45pm, 2.50pm, 2.55pm, 3.00pm and 3.05pm). Parents should wear face coverings before entry to the school site/gate and follow the marked path around the school to the identified gate/entrance. Parents should then continue around the pathway and exit the site via the coned area of the staff car park.

Please ensure that no more than 1 parent/carer is present with children at all times.

Parents must not congregate outside the school gate in close proximity to other parents. This may prevent the children and adults from entering and leaving the site safely. Please also park considerately and safely. Please support us to keep our whole school community safe.

### **Will staff and children wear masks or PPE?**

There is still no requirement for Primary aged pupils to wearing face coverings. Face coverings are thought to be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained.

Following the latest government guidance, the use of PPE for certain tasks (supporting children who are unwell and showing COVID-19 symptoms) will remain. Use of PPE outside of these occasions will be determined by the school's risk assessments. Staff have the option to use a face covering whenever they feel this is appropriate, including arrival/collection times, in communal areas, or when working in close proximity to others.

We strongly encourage and set the expectation that to help protect our whole school community, parents need to wear a face covering when bringing/collection their child(ren) to school and for face coverings to be worn along the pathways around the school site before even entering the school premises.

### **Will children and young people be eligible for testing?**

The government advice is:

All children and young people and members of their households, will have access to testing if they display symptoms of coronavirus. This will enable them to get back into childcare or education, and their parents or carers to get back to work, if the test proves to be negative. To access testing parents will use the 119 online coronavirus service if their child is 5 or over. Parents will be able to call 119 or 111 if their child is aged under 5.

### **Will teachers and other staff be able to get tested if they have symptoms?**

Access to testing is already available to all essential workers. This includes anyone involved in education, childcare or social work – including both public and voluntary sector workers, as well as foster carers.

### **What happens if there is a confirmed case of coronavirus in school?**

- When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and be tested as soon as possible. If the test shows to be positive, the person needs to self-isolate for 7 days. Their fellow household members should self-isolate for 10 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus.
- When the child, young person or staff member tests negative, they can return to their setting if they are feeling well and the fellow household members can end their self-isolation.
- Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be tested. The amount of close contact with the adult or child will also be ascertained. The other household members of that class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms. Advice will always be sought from the local authority and Public Health teams.
- As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary. Again, advice will always be sought from the local authority and Public Health teams.
- In the event of a bubble having to close, the school will contact parents to set up remote learning arrangements relevant to the affected class/bubble. The designated class emails and learning packs will be arranged as soon as is possible to support children and families at home in the event of bubble closure/self-isolation.
- Please bear in mind that if the teacher becomes unwell, a supply teacher will be sourced if the bubble remains open. In the event a teacher becomes unwell during the partial bubble closure, remote learning opportunities will continue but in the form of booklets, or paper based learning rather than signposting to online learning activities.

2/3/21