



St Lucia's Primary School & Nursery
3.50 -3.51
(EYFS S.F 2014)

PROCEDURE FOR TAKING A CHILD TO HOSPITAL

- In an emergency:
- *Call for help
 - *Dial 999, and ask for ambulance – postcode SY4 4TZ
 - *Administer First Aid
 - *Contact child's parents (If unable to, Police will do)
 - *Inform the school, if possible
 - *Send or take the following details to hospital:
 1. Child's name, address, and telephone number.
 2. Name of child's GP
 3. Parents' places of work, and telephone numbers
 4. Child's tetanus immunisation status
 5. A good account of the incident, preferably by an eye-witness.

CALLING AN AMBULANCE AND FIRST AID ARE THE PRIORITIES

IF IN DOUBT, CALL AN AMBULANCE

When a member of staff has left the group, try to maintain the correct adult/child ratio. Contact one of the emergency volunteers listed below.

Emergency Volunteers:

Maggie Pugh

Signed on behalf of the Nursery Governing body

Date _____

Policy Adopted: **19/06/17**

Review date: **June 2018**