



**Risk Assessment/Action Plan for the Partial Re-opening of Schools following the third lockdown Jan 2021**

**Revised 29<sup>th</sup> January 2021**

This risk assessment/action plan has been developed in line with the DfE guidance, scientific guidance and Local Authority advice.

**Contents**

**Reference has been made to the specific guidance from Department for Education**

Issued on 7<sup>th</sup> January 2021

Issued 5<sup>th</sup> January 2021 Children of critical workers and vulnerable children who can access schools or educational settings

Issued 4<sup>th</sup> and 5<sup>th</sup> January 2021 National Lockdown comes into and now in force

**Appendix 1- Management of Covid 19 symptoms (advice from Public Health England)**

Additional guidance on 27<sup>th</sup> November 2020 for after school club provision and reference to latest guidance January 2021

<https://www.gov.uk/government/publications/protective-measures-for-holiday-or-after-school-clubs-and-other-out-of-school-settings-for-children-during-the-coronavirus-covid-19-outbreak/protective-measures-for-out-of-school-settings-during-the-coronavirus-covid-19-outbreak>

## Risk Assessment/Action Plan

<p><b>Identified risk, Hazards and Actions linked to the DfE guidance</b></p> <p>The following steps have been used within this risk assessment in line with Shropshire Council guidance to identify the following:</p> <ul style="list-style-type: none"> <li>• Who might be harmed and how</li> <li>• What you're already doing to control the risks</li> <li>• What further action you need to take to control the risks</li> <li>• Who needs to carry out the action</li> <li>• When the action is needed by</li> </ul>	<p><b>Key Actions</b></p>	<p><b>Who?</b></p>
<p><b>The School site</b></p>		
<p>H&amp;S check of building</p>	<p>No further actions needed following previous checks for full re-opening during the autumn term.</p> <p>Continue to follow Health and Safety and LA guidance.</p> <p>The fire risk assessment will continue to be reviewed.</p> <p>The water flow has also been checked throughout the building, with regular flushing. All the legionella checks have also continued. All the sinks and toilets within the school continued to be regularly used.</p>	<p>SW, Shires Cleaning Team and PSG where appropriate</p>

<p>Cleaning and hygiene</p> <p>Cleaning and hygiene</p>	<p>Daily cleaning - All frequently touched surfaces, equipment, door handles and toilets used during the day will be cleaned thoroughly each day. Backs of chairs and all tables are being carefully disinfected daily.</p> <p>Antibacterial spray and wipes have been made available for each group.</p> <p>Mid-day clean of touch points e.g. door handles.</p> <p>Hand Sanitiser station in foyer and in class bases (for adult use and use in addition to frequent hand washing where appropriate after break times/lunchtimes and at the end of the day).</p> <p>Children wash hands at the basins within their identified toilet areas</p> <ul style="list-style-type: none"> <li>- Nursery –Nursery toilet</li> <li>- Reception, Year 1 and Year 2 - Class 1 toilets</li> <li>- Year 3 and Year 4 -main toilets</li> <li>- Year 5 and 6 –main toilets (and in the library sink if needed)</li> </ul> <p>Each classroom has a lidded bin and supplies of tissues.</p>	<p>Shires Cleaning Team.</p> <p>SW, Adults within the identified bubbles. PPE – gloves, masks, aprons etc. continue to be readily available.</p> <p>Lunchtime supervisors will help with cleaning and hand washing supervision in the identified groups/bubbles.</p>
<p>Movement around the school</p> <p>Catching and spreading of coronavirus</p>	<p>Main corridor from entrance area is too narrow to operate the suggested ‘one way system.’ Internal double doors will remain open all day to ensure increased visibility in corridors. Red and white floor tape has been used to mark out areas for social distancing in the corridor and library area. A one-way system is also in place for break times.</p> <p>Due to the lower number of families now attending, arrival and exits will be via the school’s main entrance with split routes directing children into key stage one and key stage 2 to their learning spaces. There are also staggered times in place through Sunrise arrival and for some individual children.</p> <p>Social distancing is being followed and adults are wearing masks in all communal areas.</p> <p>Regular handwashing and hygiene arrangements have been increased to reduce the spread of infection.</p>	<p>SW, Teachers and Teaching Assistants</p>

<p>How people can be harmed</p>	<p>Anyone attending school could be harmed by coronavirus. Inhalation of infected droplets, or infected droplets being transferred to the face by touch. Contact from infected surfaces.</p> <p>People may be asymptomatic, or develop one of more of the following symptoms: A fever/high temperature about 37.8 degrees, a dry consistent cough, and/or loss of taste or smell.</p> <p>Only 3 adults will be able to use the staff room at any one time (plus 1 adult in separate photocopying room). Contact between other adults from different groups/bubbles will be minimised as much as possible to limit contact with others in the main building and in the staffroom. Further guidance from the LA has been sought and carefully considered regarding staffroom arrangements.</p> <p>It is now strongly encouraged that staff wear masks around the communal areas of the school building. Masks and other PPE continue to be made available for staff use.</p> <p>Children are to remain within their key phase group/bubble and avoid contact with other groups.</p> <p>From the end of 1<sup>st</sup> February 2021, this is the outlined provision (subject to regular reviews):</p> <ul style="list-style-type: none"> <li>- <b><u>Nursery</u></b> (16 children on register) with Miss J Reacord and Miss L Binnersley, Mrs R Lloyd. The nursery remains fully open.</li> <li>- <b><u>Key Stage One</u></b>- Reception, Year 1 and Year 2 (total of 10 critical worker children) with Mrs Smith, Mrs Collins (P/T), Mrs Cresswell and Mrs Price (P/T), with 1:1 provision required. P/T Support from Mrs Sims over 2 lunchtimes.</li> <li>- <b><u>Lower Key Stage 2</u></b>-Year 3 and Year 4 (total of 11 critical worker and vulnerable children) with Mrs Brennan, Mrs Nelson, Mrs Allen, 1:1 provision for several children required. Mrs Law for lunchtime cover.</li> <li>- <b><u>Upper Key Stage 2</u></b>-Year 5 and Year 6 (total of 7 critical worker and</li> </ul>	
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	<p>vulnerable children) with Mrs Carroll, Mrs Broome, Mrs Wood and Mrs Allen 1:1 provision for several children. Mrs Wood for lunchtime cover.</p> <ul style="list-style-type: none"> <li>- <u>Sunrise Club</u> (spaces for a maximum of 12 children) with Mrs Sims. Surfaces will be cleaned thoroughly between use and equipment will be rotated. Children will sit at distance with their siblings, or within their group bubble.</li> <li>- <u>Sunset Club</u> (spaces for a maximum of 12 children) with Mrs Sims (M, T,W and F) and Mrs Allen (Thursdays) Surfaces will be cleaned thoroughly between use and equipment will be rotated. Children will sit at distance with their siblings, or within their group bubble</li> <li>- The hall will be used to serve and eat lunches by the Key Stage One group. Surfaces will be cleaned thoroughly after use by the supervising adult(s).</li> </ul>	
<p>Site examination - Classroom bases</p>	<p>There are 5 classroom bases in the whole school, four will continue to be used, with one kept as a reserved space if required for 1:1 provision.</p> <p><u>Extended schools</u> -Sunrise and Sunset continue to be held in the school hall at the original times as before. A separate arrival/collection point will be used for parents. This provision will need to be reviewed on a supply, demand basis and to ensure viability.</p> <p>The classrooms can accommodate the physical space required for numbers of children in each group with front facing tables arranged at a 2m distance.</p> <p>The maximum number of children the school would be able to be accommodated at any given time during this third lockdown would be 36 children (based on the recommended numbers allowing social distancing of 2m). This excludes the capacity within the nursery.</p> <p>Children will access their remote learning on site if they are attending school. There are also arrangements in place to continue specific learning support which some individual children receive through EHCPs.</p> <p>Resources that are not easily washable or wipe-able continue to be removed from</p>	<p>SW and Teachers</p>

Ventilation	<p>the classrooms. Handwashing posters continue to be displayed in every classroom and high priority for handwashing, hygiene and cleaning will continue.</p> <p>The school has followed the Shropshire Council latest guidance (26.1.21) regarding thermal comfort and ventilation. Natural ventilation is accessed within all classes as much as possible and windows and doors are kept open. Children have regular access to outdoor learning/play through the school day. Any air conditioning units are used sparingly and these have a separate connection to each learning space.</p>	
<b>Staffing</b>		
Staff availability - 'Clinically extremely vulnerable' & 'Clinically vulnerable' members of staff.	<p>Following a staff audit and further updated guidance the DfE guidance, all staff with the exception of one P/T support staff will be able to work in school by applying the COVID safe measures from the January 2021.</p> <p>A clinically vulnerable member of staff will remain at home for one of their roles involving work with young children.</p>	SW
Staff ratios & roles	<p>Identified staff will work with each group. Movement between these groups will be minimised as much as is possible.</p> <p>Head teacher to be available/contactable at all times.</p> <p>A qualified First Aider with Paediatric training will be available in line with EYFS requirements (Reception).</p> <p>The majority of staff are First Aid trained. Each group will have at least one First Aider available at all times. First Aiders have been made aware of the protocols with regards to COVID-19.</p> <p>The green recording system will be used for any first aid treatment from accidents.</p> <p>All Designated Safeguarding Leads or Deputy Leads will be available/contactable (updated training has recently completed).</p> <p>Staffing arrangements / timetables will be kept as consistent as possible.</p>	<p>Teachers and Teaching Assistants</p> <p>SW</p> <p>Teaching Assistants</p> <p>HS, AC, LC, SP, SC, SB, JR, LN, TW, NA, SW, SM, JB, SS, BA, TP, BL, LB,</p> <p>All staff</p> <p>SW, SB, HS</p> <p>SW</p>



	<p>each day</p> <ul style="list-style-type: none"> <li>- Pupils' chairs and tables disinfected daily.</li> <li>-</li> </ul> <p>The above measures help to reduce the risk from medium to low.</p> <p><u>Minimising contact and mixing</u></p> <ul style="list-style-type: none"> <li>- Children and attached adults to stay with their phased groups throughout the day.</li> <li>- Staggered arrivals through Sunrise/Sunset, siblings arriving together due to lower numbers.</li> <li>- The number of adults working across the different phased groups will be minimised as much as possible. Social distancing measures of 2m will be followed wherever possible.</li> <li>- Staff strongly encouraged to wear masks in the communal areas of the school.</li> </ul> <p>The above measures help to reduce the risk from medium to low.</p> <p>Based on an assessment of risk, available space, latest national guidance and the need to remain socially distanced to 2m wherever possible, classes can currently accommodate no more than 12 children in each group.</p> <p>Children will be organised into three key stage groups and will not mix across other classes. Contact will be avoided with the other groups. (The only exception will be for children attending Sunrise and Sunset provision. These children will be socially distanced and will be grouped with their siblings/group peers. We expect this to be a small, regular group of children attending this provision. Children continue to have clearly identified zoned areas outside for break time and lunchtime play to ensure separation of each group.</p>	
<b>Creating and staffing your classes</b>		
Restricted site and access to additional	We expect school attendance to remain positive. The exceptions to this would be	SW, Teachers,



	<p>the large shed/bike racks, down the ramp in front of the bins following the blue barrier area along the sectioned side of the car park to exit the school site. (See the displayed one way site plan for a visual summary.)</p> <ul style="list-style-type: none"> <li>• 2 metre markings have been spray painted along the paths to enable parents and children in other classes to observe social distancing measures.</li> <li>• The bus layby can continue to be used by parents for immediate drop off to avoid traffic and path congestion until further notice.</li> <li>• Only one parent to bring/collect their child wherever possible.</li> <li>• The main playground gate and school site will remain closed to parents.</li> <li>• Parents are to walk along the marked out school path safely and at distance from others using the one way system. School have advised that parents can wear face coverings for arrival and collection. On safe arrival, parents are to leave via the marked area from the car park immediately and not congregate on the path or outside of school at all.</li> </ul> <p><u>Transport</u> No school arranged transport will be required during this third lockdown period.</p> <p><u>Visiting the school office</u> Face coverings are to be worn if entering the entrance area. Appropriate signage is in place providing clear reminders for all parents/visitors. The school office glass panel will remain closed at all times. Any important/urgent school deliveries will be made to the entrance area on prior arrangement wherever possible. Only contractors carrying out urgent work or repairs will be able to visit the school site. They must make prior arrangement out of the school day hours and complete a COVID-19 questionnaire in advance/on immediate arrival.</p> <p>Visitors to the school will be strictly limited and only by appointment if their visit</p>	<p>Teachers and Teaching Assistants</p>
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	<p>classrooms for the other groups, or outside if the weather makes this possible. Shelters are available in the class 2 area to provide any sheltered outdoor learning.</p> <p>Separate areas of the playground and field will remain coned/marked to clearly identify different zones. This provides separate safe play spaces away from the other groups.</p> <p><u>No playtime toys will be shared outside of each group</u> A small selection of playtime equipment will be made available for sole use of each group.</p> <p><u>End of Day</u> As with drop off, the numbers of families attending school are much lower than usual. Some parents will collect their children at the end of their working shift and earlier than the school day time of 3pm. Children will leave their group to join their siblings for collection and exit the main school entrance.</p> <p>Some families will use the Sunset club and arrange to collect their children later between 3.15pm and 5.30pm. As with the Sunrise club, times will continue as before, although these may need to be subject to review linked to demand, staffing capacity and viability.</p> <p>Parents to maintain social distancing and collect their child at the agreed/arranged times. Parents are to leave the school site safely using the one way system as soon as they have collected their child and to leave the school site immediately without congregating on the path, or outside of school.</p> <p><u>Childcare</u> As mentioned earlier, the Nursery will remain fully open and Sunrise and Sunset provision will continue in the school hall. Advanced bookings and payment for each week will be required to confirm places. Children will be arranged either with their sibling, or in their group and social distancing will be followed.</p> <p><u>Social distancing for adults</u></p>	<p>supervisors</p> <p>Parents and children</p> <p>SS and TW</p> <p>Teaching assistants</p> <p>Teachers and Teaching Assistants</p>
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	<p>Staff will minimise the contact they have with other adults as much as possible. Where this is necessary, staff will follow social distancing and actively encouraged to wear a face covering in the communal areas of the school. Additional measures, including wearing face coverings within the classroom, visors and screens may also be used.</p> <p>Staff will keep within their groups as much as possible and follow social distancing as much as possible. Lunchtime staff will support one class on a regular basis as part of the group bubble to provide breaks, supervision with hand washing and play and to assist with any cleaning.</p> <p><u>Control of toys and soft furnishings</u> Resources will remain limited so that they can be cleaned at the end of each day. Soft furnishings continue to be removed from the classrooms, or strictly limited on a quarantine basis if these can't be easily washed on a regular basis.</p> <p><u>School events (assemblies, etc.)</u> There continues to be no larger group gatherings or visits to other places to support curriculum learning in line with the current national guidance. No visitors will come into school to deliver talks or presentations and there will be no Open the Book/clergy assemblies until further notice. Support will be accessed remotely from the Deanery. Collective Worship will remain in the groups when appropriate.</p> <p><u>Uniform</u> School Uniform needs to be worn. Trainers may be worn instead of school shoes to assist with outdoor learning and play. It is encouraged that children wear clothing which is clean and that is regularly washed as before. Staff are able to wear comfortable clothing which can be easily cleaned/washed and which can also be suitable for outdoor activities. Pupils will be directed if they need to wear P.E. kits, or Forest School clothing on specific days.</p> <p><u>Taking books home</u> The latest DfE guidance advises that there may be a limited exchange of resources between home and school to assist children's reading and learning.</p>	<p>Children</p> <p>Parents</p> <p>Adults in school</p> <p>Teachers and Teaching Assistants</p> <p>Staff</p> <p>Children</p> <p>Parents, children</p> <p>Teachers and teaching assistants</p>
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	<p><u>Use of shared equipment</u> Laptops will be labelled for individual children where possible, or cleaned in between use. Children will use their own individual plastic tray to store pencils, pens, whiteboard and other essential learning equipment. Children will not be able to bring any other items to school apart from coats, water bottles, a snack, school lunch (if required).</p> <p><u>Reducing risks for staff</u> Staff can undertake specific 1:1 support, but extra COVID safe measures will be considered/implemented where this is deemed appropriate based on the age of the child and their individual needs.</p> <p><u>Testing</u> As an additional optional Covid measure, from 1<sup>st</sup> February 2021, lateral flow tests are being made available for St. Lucia's school and nursery staff on a twice weekly basis.</p> <p>In the event of a positive lateral flow test result, the school will contact the DfE and Local Authority for advice. It is expected that the whole school will close as a preventative measure due to a number of factors, including the size of the school building, shared use of staff toilets and facilities, cross adult bubble working on occasions. There will be a deep clean of all areas of the school building following a positive Covid case.</p> <p>Remote learning will continue as much as is possible whilst the school self-isolate unless a member of staff becomes unwell.</p> <p>The above measures help to reduce the level of risk from medium to low.</p> <p>If staffing capacity reduces whilst the school remains open, then it may be necessary to deploy staff within the school, or to use a supply teacher if all other options have been explored.</p> <p><u>Meetings</u> All meetings, including those with parents and governors will be held online</p>	<p>Governors and staff</p> <p>Shropshire Music Service</p>
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	<p>until further notice. Staff meetings will take place remotely or through distancing if in a small group. The school council will cease until further notice when guidance changes.</p> <p><u>Music Lessons</u> No peripatetic music lessons, including the whole class music will operate during the spring term. The parent paid 'Zoom' lessons provided by the Shropshire Music Service will continue remotely for individual families where this provision was previously arranged and already in place.</p>	
<b>The use of Personal Protective Equipment (PPE) and the management of sickness.</b>		
<p>Staff may have to attend to children who are need first aid and who are exhibiting signs of illness or Covid-19 symptoms.</p>	<p>Boxes of PPE (masks, visors, goggles and aprons) are available for school use. Guidance for the use of PPE has been updated and this will only need required if a child shows exhibiting symptoms of COVID-19 and other illness, (or for cleaning purposes).</p> <p>The GP room has been identified as a space which can be used in the event of a sick bay area if required. This space will be used to isolate children who await collection. Where children are experiencing non-Covid-19 symptoms, they will wait in the GP room for collection.</p> <p>Where children are exhibiting Covid-19 symptoms, guidance from Public Health England will be followed (see Appendix 1). The parent of the child will be contacted to request immediate collection of a child and a test will be necessary.</p>	<p>Teachers and Teaching Assistants, Lunchtime staff, SW</p>
<b>External support for SEND and Behaviour</b>		
<p>Lack of support for SEND pupils</p>	<p>School has a low number of children currently in receipt of an ECHP. All these children have been offered some face to face support in school.</p> <p>Children with identified specific SEND will continue to be supported by their Special Support Assistant following direct conversations with parents and</p>	<p>TW, NA, AC, BL</p>

	<p>appropriate learning provision made in line with our staffing capacity.</p> <p>The school will work with individual families through the classes' remote learning email addresses and through limited face to face collection in order to communicate with parents of children with SEND to provide any additional support which maybe required.</p>	
<b>Communicating with staff</b>		
Need to ensure that staff understand procedures	<p>Staff have been consulted on the re-opening arrangements.</p> <p>Further updates and guidance continue to be shared in the staffroom and through additional socially distanced discussions.</p> <p>Key documents are also added onto the school's website for further information for staff.</p> <p>The guidance received from trade and teaching unions has also been carefully considered when making re-opening arrangements.</p>	SW, Teachers, Teaching Assistants, Lunchtime supervisors and cleaners.
<b>Communicating with parents</b>		
Need to ensure that all parents understand procedures	<p>As soon as the government announcement was made on Monday 4<sup>th</sup> January, attempts were made to share the national school closure information with parents. Messages were put on the homepage of the school's website and text messages sent out early the following day.</p> <p>Parents have received communication via letters, texts and emails which will continue through the third lockdown. General queries have been responded to through telephone calls, emails and text messages.</p> <p>Arrangements for the collection of learning packs have been made during week 1 and further packs made available from week 2 onwards. This provides parents with the opportunity for limited face to face communication and to help motivate children and support individual parents with remote learning.</p>	<p>SW, HD and governors</p> <p>Teachers, SW and JB</p> <p>Teachers</p> <p>(Staff consultation has previously</p>

	<p>The school has made provision for all children of critical workers and vulnerable children to return to school since January 2021.</p> <p>A copy of the risk assessment and FAQs regarding the third lockdown arrangements will continue to be shared with parents via our school website.</p>	<p>taken place and views sought.)</p>
<p><b>Managing pupil and staff wellbeing and mental health</b></p>		
<p>Wellbeing and Mental Health effects from Covid-19</p>	<p>Pupils' well-being and mental health continue to be supported through their contact with their class teachers and for children who have returned to school as critical worker children and as part of the vulnerable group.</p> <p>A wide range of sequenced curriculum activities will be provided through the remote learning including PHSE and Expressive arts to continue supporting well-being and mental health.</p> <p>Information to signpost parents to professional advice and support will also continue through the website to further support mental health and well-being resources along with any new information which is received by schools.</p> <p>Early Help processes will be accessed for anyone effected by bereavement during the lockdown/Christmas period.</p> <p>Staff have been signposted to the Shropshire EP team contact details for their individual health and well-being to support adults in school. Information about lateral flow tests has also been shared.</p> <p>Parents have been made aware of the designated class remote learning emails and how to contact school if they have any general or specific queries.</p> <p>Limited face to face contact in collection of further home learning packs will also provide support and the opportunity to raise any challenges or queries relating to children's well-being whilst accessing the remote learning.</p>	<p>Teachers and Teaching Assistants</p> <p>SW and HD</p> <p>Teachers</p>

<b>Review of Risk Assessment</b>		
Need to reflect changing national and local guidance and Covid-19 alert state.	This risk assessment will be regularly reviewed to reflect any necessary changes/further national/regional advice.	SW, Governors, Teachers, Teaching Assistants, all school staff.
Further guidance has been included linked to the over 60s. (further guidance has been sought from HR)	At all times, the health and safety of all children, staff and parents will remain paramount.	

### **Appendix 1 - Management of Covid19 symptoms (advice from Public Health England)**

#### **What happens if there is a confirmed case of coronavirus in a setting?**

- When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 10 days. Their fellow household members should self-isolate for 10 days. Access to a test must be completed as soon as possible if they display symptoms of coronavirus. The child should not return to school until the test is confirmed as negative and they are feeling fully well again.
- When the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.
- Where the child, young person or staff member tests positive, it is strongly advised that the rest of their class receive a test. Schools should receive the support needed from Public Health for the exact situation if this was to occur.
- As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take.
- Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary. In the event of any possible outbreak, advice and guidance will be taken immediately.

## **FAQs for Parents**

National Guidance DfE 7<sup>th</sup> January 2021

Restricting attendance during the national lockdown.

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/950510/School\\_national\\_restrictions\\_guidance.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/950510/School_national_restrictions_guidance.pdf)

### **Does my child have to attend school?**

Your child can only attend school if they are a child of a critical worker, or are in the vulnerable group. This is encouraged, although guidance also shares to stay at home if possible.

### **Will my child be taught with their existing class?**

Nursery will remain open to all children in their nursery setting.

Children have been grouped into three phased groups:

Group 1 includes Key Stage 1 children in Reception, Year 1 and Year 2 children.

Group 2 includes lower Key Stage 2 in Year 3 and Year 4 children.

Group 3 includes upper Key Stage 2 of Year 5 and Year 6 children.

### **At what time will my child be expected to arrive at school and at what time will they need to be collected?**

Children should arrive at the main school entrance at 9am and will be collected from this exit point at 3pm.

If parents wish to collect their children earlier than 3pm in line with work patterns/shifts finishing, this is also fine to offer flexibility. For those parents who require a longer time than the usual school day, provision through the Sunrise club will continue from 7.45am-9.00am and Sunset between 3.00pm-5.30pm.

Parents should wear face coverings before entry to the school site and follow the marked one-way path around the school to the identified entrance. Parents should then continue along the pathway and exit the site via the barrier area of the staff car park.

Please ensure that no more than 1 parent/carer is present with children at all times.

Parents must not congregate outside the school gate and must maintain social distancing of 2m as advised in the national guidance and through the school signage to ensure they are not in close proximity to other parents.

Please also park considerately and safely and support our whole school community by taking responsibility to the right thing and help keep everyone safe.

#### **Will staff and children wear masks or PPE?**

School staff are wearing face coverings on arrival/collection and in the communal areas of the school. Individual staff may also choose to wear a face covering within the classes and where social distancing cannot be easily applied (in the case of younger children, or those children with SEND). Face coverings are thought to be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained.

Following the latest government guidance, the use of PPE for certain tasks (supporting children who are unwell and showing COVID symptoms) will remain. Use of PPE outside of these occasions will be determined by the school's risk assessments. Staff have the option to use a face covering whenever they feel this is appropriate, including arrival/collection times, in communal areas, or when working in close proximity to others.

#### **Will children and young people be eligible for testing?**

The government advice is:

All children and young people and members of their households, will have access to testing if they display symptoms of coronavirus. This will enable them to get back into childcare or education, and their parents or carers to get back to work, if the test proves to be negative. To

access testing parents will use the 119 online coronavirus service if their child is 5 or over. Parents will be able to call 119 or 111 if their child is aged under 5.

### **Will teachers and other staff be able to get tested if they have symptoms?**

Access to testing is available to all essential workers. This includes anyone involved in education, childcare or social work – including both public and voluntary sector workers, as well as foster carers.

### **What happens if there is a confirmed case of coronavirus in school?**

- When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and be tested as soon as possible. If the test shows to be positive, the person needs to self-isolate for 10 days. Their fellow household members should self-isolate for 10 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus.
- When the child, young person or staff member tests negative, they can return to their setting if they are feeling well and the fellow household members can end their self-isolation.
- Where the child, young person or staff member tests positive, the rest of their group within their school should be tested. The amount of close contact with the adult or child will also be ascertained. The other household members of that class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms. Advice will always be sought from the local authority and Public Health teams.
- As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most

appropriate action to take. In some cases a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary. Again, advice will always be sought from the local authority and Public Health teams.

- In the event of a group having to close, the school will contact parents to continue providing the remote learning arrangements which are already in place.
- Please bear in mind that if the teacher becomes unwell, email communication may become limited. The school is ensuring that home learning packs are available for parents to collect to assist with a continuation of remote learning for children and families through a range of learning materials in booklets, or paper based learning, structured timetables and downloaded or signposting to online learning activities and videos where appropriate.

End of risk assessment.