



St. Lucia's C.E. Primary School and Nursery



Risk Assessment/Action Plan (for the full school being open) June 2021

07/06/21 (regular reviews/ongoing)

This risk assessment/action plan has been developed in line with the DfE guidance, scientific guidance and Local Authority advice.

Contents

Reference has been made to the schools coronavirus (COVID-19) operational guidance from Department for Education

Issued February 2021

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf

Risk Assessment/Action Plan

Identified risk, Hazards and Actions linked to the DfE guidance	Key Actions	Who?
<p>The following steps have been used within this risk assessment in line with Shropshire Council guidance to identify the following:</p> <ul style="list-style-type: none"> • Who might be harmed and how • What you're already doing to control the risks • What further action you need to take to control the risks • Who needs to carry out the action • When the action is needed by 		

The School site		
<p>H&S check of building</p>	<p>No further actions are needed. The school has continued to remain open throughout the previous two lockdowns for children of critical workers and vulnerable children. The necessary and regular health and safety checks have all continued.</p> <p>Continue to follow the latest Government, Health and Safety and LA guidance.</p> <p>The fire risk assessment continues to be reviewed.</p> <p>The water flow and legionella checks have been recently made throughout the building and regular flushing has continued. All sinks and toilets within the school have been regularly used.</p>	<p>SW and Shires Cleaning Team</p>
<p>Cleaning and hygiene</p> <p>Cleaning and hygiene</p>	<p>Daily cleaning - All frequently touched surfaces, equipment, door handles and toilets used during the day will be cleaned thoroughly each day. All chairs and tables are carefully disinfected daily. Antibacterial spray and wipes have been made available for each group/class.</p> <p>Doors remain open where possible/appropriate to reduce contact and to aid ventilation. Mid-day clean of touch points where appropriate e.g. door handles.</p> <p>Hand Sanitiser continues to be made available in the school entrance areas and in all class bases. This continues to be used in addition to regular hand washing when appropriate after break times/lunchtimes and at the end of the day.</p> <p>Children wash their hands at the basins within their identified toilet areas</p>	<p>Shires Cleaning Team.</p> <p>SW, Adults within the identified classes. PPE – gloves, aprons and masks are readily available.</p> <p>Lunchtime supervisors will help with cleaning and the supervision of hand washing in their identified bubbles.</p>

	<ul style="list-style-type: none"> - Nursery –Nursery toilet - Reception-Class 1 toilets - Year 1 and Year 2–Class 2 demountable - Year 3 and Year 4 -main toilets - Year 5 and 6 –main toilets (and in the library sink if needed) <p>Each classroom has a lidded bin and supplies of tissues, hand sanitiser, wipes, spray and gloves.</p>	
<p>Movement around the school</p>	<p>Main corridor from entrance area is too narrow to operate the suggested 'one-way system.' Double doors remain open all day to ensure increased visibility in corridors and ventilation. Red and white floor tape is used to mark out areas for social distancing in the corridor and library area. A one-way system is also in place for break times.</p> <p>The use of more than one entrance/exit continues to reduce corridor traffic.</p> <p>Group times will be staggered for:</p> <ul style="list-style-type: none"> - Arrival to school - Break time - Lunchtime - Home time <p>Only 3 adults to use the staff room at any one time to allow for social distancing (plus 1 adult in separate photocopying room). Contact between other adults from different classes continues to be minimised as much as possible in the main building and staffroom. Further guidance from the LA has been sought regarding staffroom arrangements.</p> <p>Staff will continue wear masks in the communal areas, on arrival/collection times, for any close 1:1 support work, or at any other time where this is seen to be appropriate. Masks and PPE will be made readily accessible to school staff at all times.</p> <p>Children remain within their classes and avoid contact with other groups. Outlined below is the provision for the second half of the summer term.</p>	<p>SW, Teachers and Teaching Assistants</p>

	<p>Since the full return arrangements in March, the school has continued to regular review provision and arrangements in line with the latest national guidance.</p> <ul style="list-style-type: none"> - Nursery (15 children on register in March) with Miss J Reacord and Miss L Binnersley, Mrs R Lloyd. Mrs M Pugh for two lunchtimes. - Class 1 (15 Reception children) with Mrs Smith with some support when required from Mrs Sims (including lunchtimes) and Mrs Wood. - Class 2 (8 Year 1 and 13 Year 2 children) with Mrs Collins/Mrs Woolley, Mrs Price and Mrs Cresswell (including lunchtimes) - Class 3 (10 Year 3 and 13 Year 4 children) with Mrs Brennan and Mrs Nelson, and Mrs Allen 1:1. Mrs Law will support lunchtimes. - Class 4 (16 Year 5 and 14 Year 6 children) Mrs Carroll and Mrs Broome, Mrs Wood 1:1 and Mrs Allen 1:1. Mrs Marais on Fridays and Mrs Wood will support lunchtimes (with Mrs Allen) 	
<p>Site examination - Classroom bases</p>	<p>There are 5 classroom bases in the whole school, all re-opened full-time from 8th March 2021.</p> <p>Extended schools –The Sunrise and Sunset provision continues in the school hall using a separate arrival/collection point.</p> <p>The classrooms can accommodate the physical space required for the numbers in each class (without social distancing children). Classroom layouts continue to be designed to accommodate front facing tables.</p> <p>The maximum number of children the school still is able to be accommodated at any given time is 140 children. This is within the school's current working capacity (including nursery children.)</p> <p>Children remain in the same classes as before the January lockdown with</p>	<p>SW, all teachers and support staff</p>

	<p>the familiarity of their teachers, teaching assistants, support staff and peers who all continue to be based within their same learning environments. This has also supported mental health, well-being and appropriate social interaction which the school has always placed high priority on as an important area of focus. Children have been assessed to identify their attainment and progress following previous remote learning.</p> <p>Catch up programmes continue to be appropriately delivered by staff in house following identification of learning gaps and the next steps skills and knowledge which is required within each class.</p> <p>The school continues to limit resources from home and some resources that cannot easily be cleaned have been stored away until further guidance changes.</p> <p>Handwashing posters continue to be displayed around the whole school. Subjects including Science and PSHE place emphasis on the importance of hygiene and safety.</p>	
Staffing		
Staff availability - 'Clinically extremely vulnerable' & 'Clinically vulnerable' members of staff.	Following a staff audit, partnership working with HR and by using the latest DfE guidance, all staff returned to work within the school roles.	SW
Staff ratios & roles	<p>Identified staff continue to work with each cohort/class. Movement between classes continues to still be minimised where possible.</p> <p>Headteacher to be available/contactable at all times.</p> <p>There is a qualified Paediatric First Aider on site in line with the EYFS requirements (Reception).</p> <p>The majority of school staff are First Aid trained. Each class has at least one First Aider available at all times. First Aiders are aware of the protocols with regards to COVID-19.</p>	<p>Teachers and Teaching Assistants</p> <p>SW</p> <p>Teaching Assistants</p> <p>HS, AC, LC, SP, SC, SB, JR, LN, TW, NA, SW, SM, JB, SS, BA, TP</p>

	<p>The school's green accident slip recording system is used to inform parents of any accidents/injuries.</p> <p>There is at least one Designated Safeguarding Lead/Deputy Lead available within the school at all times. The DSL refresher training has been completed/updated by all three DSL members of staff.</p> <p>Staffing arrangements and timetables are kept as consistent as possible.</p>	<p>All staff</p> <p>SW, SB, HS</p> <p>SW in partnership with teachers and TAs</p>
Determining safe group size		
<p><u>Obstacles</u></p> <ul style="list-style-type: none"> - Limited additional spaces - Narrow corridor (125cm wide) - No 'one way' system possible all the time to access main toilets - Limited access to toilets through regular break times/lunch/hand washing opportunities - Unable to prevent cohorts mixing 	<p>Young children cannot be expected to socially distance 2m apart.</p> <p>The school is implementing the DfE's 'hierarchy of measures' to implement protective measures. The systems of control measures are outlined below:</p> <p><u>Avoiding contact with anyone with symptoms</u></p> <ul style="list-style-type: none"> - Guidance has been provided to parents and regular updates have also been shared. - School office hatch remains closed where appropriate. - No visitors are to come into the school building unless by prior appointment (emergency work/urgent repairs/health and safety inspections.) A Covid lateral flow test may be requested for any visitor working with staff or a child during the school day. - Only one parent/caller to visit the entrance area at any one time. - Appropriate signage around site, including 'No mask, No entry.' - Face coverings to be worn by visitors on the school premises and within the Reception area. <p><u>Frequent handwashing and good respiratory practices</u></p> <ul style="list-style-type: none"> - Children to wash hands with clean hot water on arrival, before/after play, before lunch, before home-time. - Hand sanitiser can be used before children use the toilets/at the end of breaks and hometime. 	<p>SW, Teachers and Teaching Assistants and Lunchtime staff</p> <p>Parents Visitors</p> <p>SW, Teachers and Teaching Assistants and Lunchtime staff</p>

	<p>windows. Year 6, Year 5, Year 4, Year 3 and Reception children continue to use the main entrance independently. The bus layby is needed again for school transport use, therefore the drop off bay is no longer in use.</p> <ul style="list-style-type: none"> • Only one parent to bring/collect their child wherever possible. • The main playground gate and school site remain closed until further notice. • Parents are to walk along the marked out school path safely and at distance from others using the one-way system. Face coverings are to be worn by parents on arrival as soon as they leave their vehicles and around the pavement areas/outside school vicinity. On safe arrival, parents should exit the path via the marked area along the car park. • Children in Key stage 2 can be met by their parent at the end of the school path, but will only be released by the member of staff on sight of their parent. (For some Year 5/6 pupils, arrangements might be made for children to walk home independently.) • There should be no congregating on any of the paths or in the areas around the school and lane to help us keep the whole school community safe. <p><u>Transport</u> One child continues to use the arranged school transport twice daily.</p> <p><u>Visiting the school office</u></p> <ul style="list-style-type: none"> • Face coverings are to be worn, adhering to the appropriate signage in place. • The school office glass panel remains closed when appropriate. • Any important/urgent school deliveries are made to the entrance area, via prior arrangement wherever possible. • Only contractors carrying out urgent work/repairs/health and safety inspections, or prior arranged work are able to visit the school site. Appointments are made outside of the school day where possible. Contractors are asked to complete a Covid questionnaire in advance/on immediate arrival at the school site. 	<p>Parents</p> <p>Parents</p> <p>Parents and children</p> <p>Teachers and Teaching Assistants</p> <p>Parents</p> <p>Parents Visitors</p> <p>Parents Visitors</p>
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	<p><u>Visiting the School Office continued</u></p> <ul style="list-style-type: none"> • Visitors to the school remain limited and by prior appointment, or work is seen as essential. • Meetings remain limited, using remote communication where necessary, or for essential short conversations, these are held outside at distance outside just before/after arrival/collection times. • Only one person can be present in the foyer due to the limited space. • The school continues to suspend the use of visitor badges. Signing in arrangements are made directly by the school office. <p><u>Signage</u> Signs guide parents to the drop-off and pick-up points. They also remind parents and children to socially distance to 2 metres.</p> <p><u>Break times and Playtimes</u> The staff linked to each class supervise their classes' break times.</p> <p>Playtimes remain staggered and each group has an agreed time of playground/field access between 10.15 - 11.00am. The only exception is that key stage one play outside together due to the low numbers and amount of playground space.</p> <p>Any snacks are to be brought in a disposable/wipe-able bag/container. Fruit and healthy snacks are encouraged to reduce litter, packaging and healthy eating. Water bottles are brought daily as the water fountains remain out of use until further national guidance changes.</p> <p><u>Lunchtimes</u></p> <ul style="list-style-type: none"> • Lunch is prepared by the school kitchen and is served by staff from each group/assigned lunchtime staff linked to class bubbles. This includes the UIFSM and the paid KS2 meals. Children can choose a hot meal or a packed lunch daily. • Trays are used and sterilised straight after use. • Key Stage 2 classes eat their lunch in the classrooms, or outside 	<p>Parents Visitors</p> <p>Teachers, Teaching Assistants</p> <p>Children and parents</p> <p>The teacher or teaching assistant from the identified group.</p> <p>Lunchtime staff BA and PP to prepare lunches</p> <p>Lunchtime staff</p>
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	<p>if the weather makes it possible. Key stage one children eat together on separate sides of the school hall.</p> <ul style="list-style-type: none"> • Separate areas of the playground and field continue to provide identified zones for each class. • Playtime toys are still kept for each group's own outside use. • A small selection of playtime equipment may be made available when appropriate for sole use by each class. • Any other equipment is used on a rota basis, or, needs to be cleaned carefully in between use. <p><u>End of Day</u></p> <ul style="list-style-type: none"> • There are agreed staggered collection times/points for each class of 5 minute each between 2.45pm-3.10pm. • Classes keep within the 5 minute allocated window. • Parents are to maintain social distancing and collect their child within the agreed time window. • Parents are to leave the school site safely using the one-way system as soon their child has been collected to avoid any congregation on the path, or areas outside of school. <p><u>Childcare</u></p> <p>Sunrise and Sunset provision continue to be provided in the school hall through and advanced bookings and payment. Children sit with peers from their bubble/siblings/or, separate to others through social distancing measures. Outdoor play also forms part of these clubs, weather permitting.</p> <p><u>Social distancing for adults</u></p> <p>Staff minimise the contact they have with other adults as much as possible. Where this is necessary, social distancing measures are followed and face masks are worn around communal areas of the school.</p> <p>On the occasions where staff need to work across bubbles linked to their various roles in school, social distancing follows as much as possible.</p>	<p>Teachers, Teaching Assistants and Lunchtime supervisors</p> <p>Parents and children</p> <p>SS, TW and NA</p> <p>Teachers and Teaching Assistants</p> <p>Lunchtime staff AC, SS, TL, TW, (NA)</p> <p>Teachers and Teaching Assistants</p>
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	<p>Lunchtime staff provide support for adults from each class to take a comfort/lunch break. They also assist with hand washing, playtimes and any necessary cleaning.</p> <p><u>Control of toys and soft furnishings</u> Resources remain limited to enable appropriate cleaning at the end of each day. Soft furnishings continue to be removed from the classrooms, or are strictly limited until further guidance changes.</p> <p><u>School events (assemblies, etc.)</u> There are still no whole school, wider group, or large gatherings taking place until restrictions are lifted. Remote options for Open the Book and clergy assemblies are being supported by the Diocese and Deanery. Collective Worship remains in the classes. Visits to the church or village hall from school are currently not taking place until further guidance changes. Trips and events involving groups and gatherings can now be considered where Covid safe measures can be put in place, including arrangements for transport.</p> <p><u>Uniform</u> Summer school uniform needs to be worn along with dark sensible school shoes. Staff are able to wear comfortable clothing which can be easily cleaned/washed and which are suitable for outdoor activities. Pupils can bring their P.E. kit to school at the beginning of the week and leave it on their cloakroom hook in a labelled drawstring bag.</p> <p><u>Taking books home</u> There continues to be a limited exchange of resources between home and school in line with the DfE guidance. Teachers will advise when of any changes to their class if anything different is required in school. The 'Reading Diary' continues to be sent home to provide regular communication between school and home. For any other queries which cannot be communicated through the book, parents are asked to contact the school office either electronically via the admin email</p>	<p>All staff</p> <p>Teachers Wrockwardine Deanery</p> <p>Children and Parents</p> <p>Teachers and Teaching Assistants</p> <p>Teachers and Teaching Assistants</p> <p>Parents, children</p>
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	<p>address, by phone, or via the website query contact form. If it is necessary to speak to your child's class teacher, arrangements will be made at the end of the school day.</p> <p><u>Use of shared equipment</u> Laptops have been labelled for individual class use and are cleaned regularly in between use. Children access the learning equipment they need in school from their own individual plastic trays. Children are not to bring any other items to school apart from the essential things including coats, water bottles, a snack and a school lunch if it is required.</p> <p><u>Reducing risks for staff</u> Staff can undertake 1:1 reading with the children they are working with.</p> <p>If staffing capacity reduces, it may be necessary to temporarily re-deploy staff within the school, or to use a supply teacher if all other options have been explored. As an additional preventative measure, staff take twice weekly lateral flow tests which are reported to NHS track and trace.</p> <p>In the event of a positive Covid test result, the school will contact the DfE and Local Authority for advice. It is expected that the whole school may need to close as a preventative measure due to the following factors including; cross adult bubble working; shared use of toilets and other facilities within the school building and to enable a deep clean of all areas within the school.</p> <p>The above measures help to reduce the level of risk from medium to low.</p> <p><u>Meetings</u> All meetings, including those with governors continue to be held online until further notice, or in person at distance with a parent outside if necessary. Staff meetings and training remain remotely, or through social</p>	<p>Teachers, Teaching Assistants and support staff</p> <p>Teachers, teaching assistants and support staff</p> <p>Governors</p> <p>Teachers</p> <p>Shropshire Music Service</p>
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	<p>distancing in small groups when necessary. The school council will not meet until guidance changes. Children's views are collected within their classes where appropriate.</p> <p><u>Music Lessons</u> Private music lessons continue to be delivered remotely until further review. Whole school music tuition from the music service has been postponed until a further review as additional, limited arrangements need to be carefully considered.</p>	
<p>The use of Personal Protective Equipment (PPE) and the management of sickness.</p>		
<p>Staff may have to attend to children who are need first aid and who are exhibiting signs of illness or Covid-19 symptoms.</p>	<p>PPE (visors, goggles, aprons and gloves) and disposable masks continues to be replenished and fully available for school use. In line with the guidance for the use of PPE, this will only be required now if a child shows exhibiting symptoms of COVID-19 and other illness, (or for cleaning purposes).</p> <p>The GP room is the identified space which will be used in the event of a sick bay being required. This space will be used to isolate a child who needs to await collection. Where a child experiences non-Covid-19 symptoms, they can also wait in the GP room for collection.</p> <p>Where a child exhibits Covid-19 symptoms, then the guidance from Public Health England will be followed (see Appendix 1). The parent of the child will be contacted promptly to request immediate collection of a child and a Covid test will be necessary along with a period of self-isolation until the results are received.</p>	<p>Teachers and Teaching Assistants, Lunchtime staff, SW</p>
<p>External support for SEND and Behaviour</p>		
<p>Lack of support for SEND pupils</p>	<p>The school supports children who are currently in receipt of an ECHP. Children with identified SEND continue to be supported by their Special Support Assistant, as long as these adults remain well to be present in school.</p>	<p>TW, NA, AC, BL</p>

Communicating with staff		
Need to ensure that staff understand procedures	<p>Staff have been consulted with regards to the re-opening arrangements to ensure everyone has had their views considered as part of the risk assessment process. Staff have also followed previous guidance and implemented prior risk assessment/preventative models for full school re-opening.</p> <p>The most recent national and DfE updates have been shared in the staffroom (collated in a blue folder).</p> <p>Important, relevant information has also been shared with parents via the school noticeboard and on the school's website.</p>	SW, Teachers, Teaching Assistants, Lunchtime supervisors and cleaners.
Communicating with parents		
Need to ensure that all parents understand procedures	<p>Letters explaining full re-opening details have been shared with all families before the latest March re-opening. All further updated/relevant information continues to be shared via the school website. Texts messages are also sent providing updates and to signpost parents to letters/information from the school.</p> <p>A copy of the full re-opening risk assessment and FAQs has been shared with all parents via the school's website.</p>	<p>SW, HD and governors</p> <p>Teachers, SW and JB</p> <p>(Staff consultation/views previously sought which remain ongoing.)</p>
Managing pupil and staff wellbeing and mental health		
Wellbeing and Mental Health effects from Covid-19	<p>The school has always placed a high priority on mental health and well-being.</p> <p>A revised PSHE scheme provides a wide range of activities across all classes. Children have the opportunity to discuss, listen and share their feelings and concerns with trusted adults and their peers.</p> <p>Expressive arts activities will continue as another area supporting mental health and well-being.</p>	<p>Teachers and Teaching Assistants</p> <p>SW and HD</p>

	<p>Activities linked to Mental Health Week and other useful resources have been shared children in their classes and with parents via the school's website.</p> <p>Where additional support is required for anyone affected by loss/bereavement, the use of the Early Help will be considered to provide additional relevant support.</p> <p>Staff have been signposted to the Shropshire EP team as a way of supporting adults in school individually with their health and well-being. A remote well-being course was also completed by teaching and office staff.</p> <p>Twice weekly lateral flow tests continue to be completed, reported and recorded by school staff, showing regular commitment in helping to keep our school community safe as a further preventative Covid measure.</p> <p>(Previously, remote learning took place via designated class emails and phone conversations, along with fortnightly learning packs. Support was provided outdoor at distance for parents to express any concerns and queries being experiencing through the January lockdown).</p>	<p>Teachers</p> <p>SW for School staff</p> <p>School staff</p> <p>Teachers</p> <p>Parents</p> <p>Teachers</p> <p>Parents</p>
<p>Review of Risk Assessment</p>		
<p>Need to reflect changing national and local guidance and Covid-19 alert state.</p> <p>Further guidance has been included linked to the over 60s.</p> <p>Vaccination guidance</p>	<p>This risk assessment will continue to be reviewed regularly to reflect any necessary changes/further national/regional advice.</p> <p>At all times, the health and safety of children, staff and parents will remain paramount.</p> <p>Vaccines have been/will continue to be accessed by members of staff when they are eligible/where the opportunity is made available to them.</p>	<p>SW, Governors, Teachers, Teaching Assistants, all school staff.</p>

Appendix 1 - Management of Covid-19 symptoms (advice from Public Health England)

What happens if there is a confirmed case of coronavirus in a setting?

- When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and advised to self-isolate for 7 days. Their fellow household members should self-isolate for 10 days. Access to a test must be completed as soon as possible if they display symptoms of coronavirus. The child should not return to school until the test is confirmed as negative and they are feeling fully well again.
- When the child, young person or staff member tests negative, they can return to their setting and the fellow household members can end their self-isolation.
- Where the child, young person or staff member tests positive, it is strongly advised that the rest of their class receive a test. Schools should receive the support needed from Public Health for the exact situation if this was to occur.
- As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take.
- Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary. In the event of any possible outbreak, advice and guidance will be taken immediately.

FAQs for Parents

DfE guidance Schools coronavirus (COVID-19) operational guidance February 2021

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/964351/Schools_coronavirus_operational_guidance.pdf

Does my child have to attend school?

Yes. The government stated that school attendance is mandatory for all pupils from 8th March 2021. It is therefore a requirement that all children attend school and for parents to send their child to school, unless of course they are unwell.

Will my child be taught with their existing class?

Yes

At what time will my child be expected to arrive at school and at what time will they need to be collected?

Children should arrive within their 5 minute window of identified drop off times (between 8.45, 8.50am, 8.55am, 9.00am and 9.05am) and collection times (2.45pm, 2.50pm, 2.55pm, 3.00pm and 3.05pm). Parents should wear face coverings before entry to the school site/gate and follow the marked path around the school to the identified gate/entrance. Parents should then continue around the pathway and exit the site via the coned area of the staff car park.

Please ensure that no more than 1 parent/carer is present with children at all times.

Parents must not congregate outside the school gate in close proximity to other parents. This may prevent the children and adults from entering and leaving the site safely. Please also park considerately and safely. Please support us to keep our whole school community safe.

Will staff and children wear masks or PPE?

There has and continues to be no requirement for Primary aged pupils to wear face coverings. Face coverings are thought to be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained.

Following the latest government guidance, the use of PPE for certain tasks (supporting children who are unwell and showing COVID-19 symptoms) will remain. Use of PPE outside of these occasions will be determined by the school's risk assessments. Staff have the option to use a face covering whenever they feel this is appropriate, including arrival/collection times, in communal areas, or when working in close proximity to others.

We strongly encourage and set the expectation that to help protect our whole school community, parents need to wear a face covering when bringing/collection their child(ren) to school and for face coverings to be worn along the pathways around the school site before even entering the school premises.

Will children and young people be eligible for testing?

The government advice is:

All children and young people and members of their households, will have access to testing if they display symptoms of coronavirus. This will enable them to get back into childcare or education, and their parents or carers to get back to work, if the test proves to be negative. To access testing parents will use the 119 online coronavirus service if their child is 5 or over. Parents will be able to call 119 or 111 if their child is aged under 5.

Will teachers and other staff be able to get tested if they have symptoms?

Access to testing is already available to all essential workers. This includes anyone involved in education, childcare or social work – including both public and voluntary sector workers, as well as foster carers.

What happens if there is a confirmed case of coronavirus in school?

- When a child, young person or staff member develops symptoms compatible with coronavirus, they should be sent home and be tested as soon as possible. If the test shows to be positive, the person needs to self-isolate for 7 days. Their fellow household members should self-isolate for 10 days. All staff and students who are attending an education or childcare setting will have access to a test if they display symptoms of coronavirus.
- When the child, young person or staff member tests negative, they can return to their setting if they are feeling well and the fellow household members can end their self-isolation.
- Where the child, young person or staff member tests positive, the rest of their class or group within their childcare or education setting should be tested. The amount of close contact with the adult or child will also be ascertained. The other household members of that class or group do not need to self-isolate unless the child, young person or staff member they live with in that group subsequently develops symptoms. Advice will always be sought from the local authority and Public Health teams.
- As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise schools and other settings on the most appropriate action to take. In some cases, a larger number of other children, young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary. Again, advice will always be sought from the local authority and Public Health teams.

- In the event of a bubble having to close, the school will contact parents to set up remote learning arrangements relevant to the affected class/bubble. The designated class emails and learning packs will be arranged as soon as is possible to support children and families at home in the event of bubble closure/self-isolation.
- Please bear in mind that if the teacher becomes unwell, a supply teacher will be sourced if the bubble remains open. In the event a teacher becomes unwell during the partial bubble closure, remote learning opportunities will continue but in the form of booklets, or paper based learning rather than signposting to online learning activities.

Reviewed 07/6/21