

Admissions Policy-Process for Mid Term Applications

Parents complete the online admissions form via the Shropshire Council website, or request the standard in year application form from the school

(via telephone 01743 709652 or email
admin@st-lucias.shropshire.sch.uk)



The application form is returned by the parent/carer to the school.



The application is considered by the school against the admission numbers and using the set criteria within the school admissions policy



YES- a place is offered



No-a refusal letter and appeal instructions are sent to parents



Places to be confirmed following any review/appeal.



The local authority (Shropshire Council) provide alternative placement advice. Consideration will be given to Fair Access Protocol.