



St. Lucia's CE Primary School and Nursery
Supporting Pupils with Medical Conditions - Medicines Policy

This policy is written with regard to Section 100 of the **Children and Families Act 2014** which places a duty on governing bodies to make arrangements for supporting pupils at their school with medical conditions. It aims to ensure that pupils at the school with medical conditions, both physically and mentally are properly and effectively supported. Consultation with the pupils themselves, their parents and health care professionals will take place so that the child can play a full and active role in school life, remain healthy and achieve their academic potential.

The Headteacher, Mrs S.L. Woolley is responsible for ensuring whenever the school is notified that a pupil has a medical condition the following procedures are put in place:

- Sufficient staff are suitably trained
- All relevant staff, including supply staff are made aware of a child's condition
- Risk assessments are carried out by the class teacher
- Individual health care plans are monitored and reviewed and amended accordingly to meet a child's needs
- Transitional arrangements between schools are carried out effectively

Supporting a child with medical conditions during the school day is not sole responsibility of one person. The school will work in collaboration with any relevant person or agency to provide effective support for the child. This will include the governing body ensuring the policy is developed and implemented and that staff receive suitable training to effectively support children with medical conditions. The school nurse is also responsible for notifying the school when a child has been identified as having a medical condition which requires support from the school. School staff may be asked to provide relevant support to pupils with medical conditions.

Any child with a medical condition requiring the administration of medication will be supported by the school through an individual health care plan. If this is not seen to be appropriate by the child's parents or a health care professional, then a record of the child's medical condition with any implications for the child will be agreed.

All relevant documentation and forms for parents to complete relating to a child's medical need is available from the school office.

Reviewed April 2020
Next Review April 2021