



St. Lucia's
Church of England Primary School
Upton Magna

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10th October 2022

Dear Parents/Carers,

Staffing Changes for the New Year

I wanted to advise you of some important staffing changes which have recently been confirmed in school.

Mrs Collins will be retiring from her Year 1 and 2 part-time teaching post at Christmas. We will greatly miss her enthusiasm, energy and commitment, which she has shown to the school over many years. On behalf of our whole school community, we would like to say a huge 'Thank You to Mrs Collins' for everything she has done.

School will therefore need to advertise for a new teacher in our Year 1 and 2 class. We will be looking to appoint a full-time teacher to this post from January 2023.

As you know, I currently job-share with the Year 1 and 2 class on Thursdays and Fridays. From January 2023, I will provide flexibility to enable other class cover when required, with a further review taking place next half-term.

In addition to Mrs Collins' post, Miss Dorricott will be starting her maternity leave towards the end of November. Miss Dorricott currently supports Special Educational Needs for individual and small groups of pupils. We will also be advertising this temporary support post very soon.

If you know of anyone who might be interested in either vacancy, please signpost them to our adverts. Further details and information will be made available via our school website this week and listings displayed on the Shropshire Council job vacancies pages.

I will keep you up to date with any further developments along the way.

Kind regards

S.L. Woolley

Headteacher