

Email: [admin@st-lucias.shropshire.sch.uk](mailto:admin@st-lucias.shropshire.sch.uk)

Telephone: 01743 709652

Head Teacher: Miss C. Coleman



St. Lucia's CE Primary  
School and Nursery  
Upton Magna  
Shrewsbury  
Shropshire  
SY4 4TZ

### **Catering Assistant Vacancy,**

#### **Required for January 2026**

**Start date:** 26<sup>th</sup> January 2026

**Salary:** Grade 2: £12.65per hour

**Contract:** Initial fixed term contract until 31/12/26

7.5 hours a week, working hours 11.30am-1pm Monday - Friday,  
Term Time only

At St Lucia's Primary School we are seeking a positive, hardworking, enthusiastic candidate to join our catering team.

The successful candidate will be responsible for supporting the Catering Manager in preparing for serving freshly prepared meals (*Average 80-90 per day*) to the pupils and staff and general kitchen and dining room duties. At St Lucia's Primary School our Vision, 'Nurture, Nourish, Grow', is at the heart of everything we do, the successful candidate will engage positively with the children and team, taking a proactive approach to contributing to the team.

For further information please contact the school office on 01746 709652 and arrange to speak with Miss Coleman.

Please send completed application forms to [admin@st-lucias.shropshire.sch.uk](mailto:admin@st-lucias.shropshire.sch.uk) or provide a completed paper copy to the school office.

The appointment is subject to satisfactory pre-employment clearances including references, medical clearance, and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting [www.dbs.gov.uk](http://www.dbs.gov.uk). This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. "The ability to communicate at ease with stakeholders and provide advice in accurate spoken English is essential for the post."

**Closing Date: Monday 19<sup>th</sup> January 2026**

**Interview: Wednesday 21<sup>st</sup> January 2026**