

Email: admin@st-lucias.shropshire.sch.uk

Telephone: 01743 709652

Head Teacher: Miss C. Coleman



St. Lucia's CE Primary
School and Nursery
Upton Magna
Shrewsbury
Shropshire
SY4 4TZ

Holiday Club Leader and Assistant(s) Vacancy

Required for February 2026

Start date: 16th February 2026 (ongoing for each school holiday period)

Salary: Lead: Grade 6 (SCP 8-11) - £13.90 - £14.58 per hour
Assistant: Grade 2 (SCP 3) - £12.65 per hour

Contract: **Casual contract:** Working hours rota during school holidays (weekdays, excluding bank holidays).
Holiday Club due to be held 8am-5pm:
17th – 20th February 2026
30th March – 10th April 2026
25th-29th May 2026
20th July-21st August 2026
26th – 30th October 2026

Casual hours to be agreed in accordance with Head Teacher in advance of each holiday period, rota agreed within holiday club team.

At St Lucia's Primary School our Vision, 'Nurture, Nourish, Grow', is at the heart of everything we do. We wish to appoint dedicated, enthusiastic and caring Holiday Club Leader and Assistant(s) to deliver our established, well attended, holiday club provision. The roles will be varied and interesting, working with the support of the Head Teacher, along with a holiday club team to provide excellent opportunities and experiences for all children age between 2-11 years.

Desirable personal qualities are:

- initiative
- enthusiasm
- flexibility
- resilience
- genuine desire for every child to achieve their full potential

The post will require the successful applicant(s) to be self-motivated, have good communication and organisational skills, a friendly manner and able to work under pressure.

We offer:

- A strong ethos, dedicated around supporting everyone as an individual
- A school that provides a secure, caring and stimulating learning environment
- Happy, enthusiastic children who are polite, reflective and motivated to learn
- A strong school community, with supportive leadership, a committed board of Governors and welcoming parents/carers

Visits to the school warmly welcomed, please contact: admin@st-lucias.shropshire.sch.uk
Applicants are also encouraged to explore the school website.

The appointment is subject to satisfactory pre-employment clearances including references, medical clearance, and an enhanced DBS Disclosure under the "Rehabilitation of Offenders Act 1974". Further details regarding this check are available by visiting www.dbs.gov.uk. This school is committed to safeguarding and promoting the welfare of children and young people/vulnerable adults and expects all staff and volunteers to share this commitment. "The ability to communicate at ease with stakeholders and provide advice in accurate spoken English is essential for the post."

Please complete and return an application form.

Closing Date and shortlisting: Friday 6th February 2026, 9am.

Interview Date: Monday 9th February, 2026 (interviews can be accommodated after 3.30pm if required)